

## PEACE BRIGADES INTERNATIONAL – JOB ADVERTISEMENT

**Position: Protection and Advocacy Coordinator (Civil Peace Service Worker)**

**Reports to:** PBI Indonesia Project Committee

**Location:** Jakarta, Indonesia (with a 2-3 months training and preparation period in Europe)

**Benefits:** 30 days annual leave, insurance, rent allowance, other benefits according to German Development Workers Act (EhfG) (see below)

**Hours:** 40 hours per week

**Duration:** 2 years (with possibility of extension)

**The position is opened until filled.** Early applications are encouraged and suitable candidates may be invited for interview on a rolling basis. **Due to donor requirements, this post is only open to EU and Swiss nationals.**

**Are you enthusiastic about supporting grassroots activism in a politically challenging environment?**

If you want to contribute to grassroots communities and protection of Human Rights Defenders in the field, you might be the person we need to join a dynamic team, working closely with social movements and Civil Society Organizations. The Protection and Advocacy Coordinator will be based in a national NGO in Jakarta, with regular work with grassroots Human Rights Defenders in remote areas of Indonesia.

Peace Brigades International (PBI) is an international grassroots NGO that has promoted non-violence and protected human rights since 1981. PBI uses its international presence and global networks to protect, support and enable the work of human right defenders and local activists for peaceful social change. For over 35 years, we have protected the lives of hundreds of activists. We are non-partisan and we believe that a lasting peace cannot be imposed from outside but must come from the desires of local people. Please see [peacebrigades.org](http://peacebrigades.org) for more information.

The Protection and Advocacy Coordinator will report directly to PBI's Indonesia Project Committee.

The Project Committee is looking to appoint the right candidate to start in Jakarta in summer 2024. Due to donor requirements, only European Union and Swiss nationals may apply to this position. The successful applicant will receive a two to three month training in Europe prior to beginning the two-year overseas placement in Indonesia.

Responsibilities:

### **Advocacy and Protection (30 %)**

- Lead advocacy work on Human Rights Defenders.
- Lead work with other civil society partners (national and international).
- Lead work with Jakarta diplomatic community.

- Coordinate Emergency Response for HRDs as needed.

### **Lead Risk Management (10 %)**

- Analysis of the political climate and adapt program activities accordingly, in consultation with the Indonesia Project Committee.
- Ensure proper risk analysis throughout project activities.

### **Lead Financial Management (30%)**

- Budgeting and Monitoring Budget Execution (with local finance staff).
- Financial Reporting/Oversight (with local finance staff).

### **Training & Mentorship (10%)**

- Contributing to the development or facilitation of training sessions.
- Provide formal and non-formal mentorship to HRDs and their organisations.

### **General Programme Coordination (20%)**

- In collaboration with local partners, monitor and report on all aspects of the project activities and results, including reporting on the impact on gender equality and inclusion.
- Support project sustainability in collaboration with programme partners.
- Provide support for narrative reporting.
- Work with local partner to support internal capacity building.

### **Requirements**

The secondment requires a strong self-starter able to develop programmes and work independently. The assignment needs very good interpersonal skills for a multicultural work environment based on non-violent communication, consensus decision-making and teamwork. The candidate should be able to meet deadlines and achieve results quickly in a complex, multi-stakeholder environment. The position will include frequent travelling, mainly in Indonesia and to remote areas.

### **Desired Skills and Experience:**

- Experience in related roles; preferably including experience in Indonesia or Southeast Asia.
- Proven experience of networking and advocacy in human rights/social justice.

- Proven experience in budgeting and financial reporting.
- Strong security awareness and experience in protection.
- Strong communication and writing skills in English.
- Project management skills.
- Ability to facilitate trainings considered an asset.
- Commitment to the principles of PBI: non-interference, non-partisanship and non-violence.
- Willingness to travel to remote areas
- Comfortable in a multicultural work environment
- Able to communicate in Indonesian (or willing to learn).

**If you don't meet all of the above requirements please don't hesitate to apply. We are looking for candidates with diverse backgrounds.**

### **Additional requirements**

- European Union or Swiss citizen (due to the requirements of the project donor).

### **Remuneration**

Remuneration will be in accordance with the German Development Workers Act and in the range of EUR 1,820-2.220 post-tax. Benefits also include family support, 30 days annual leave per year pro rata, health and accident insurance, pension benefits, reintegration/repatriation allowance and housing in Jakarta.

The selected candidate will participate in a 2-3 months training in Europe prior to the field placement, which is an excellent professional development opportunity.

To apply for this role please send your CV and cover letter to [PBI.IP.Recruit@gmail.com](mailto:PBI.IP.Recruit@gmail.com). Applicants will be reviewed on a rolling basis and the position is open until filled.